



Union
Syndicale
Bruxelles

Brussels, November 2018

Assessment Centre course for Administrators

To register for that course, please send an email to: formations@unionsyndicale.eu

Please, note that the course is for members of Union Syndicale, their family members, and colleagues who want to join Union Syndicale at this occasion.

Dates: 17 & 18 December

Time: from 18h till 21h

Price: 45 euros for both evenings

Location: Brussels (close to Schuman); the invitation will be sent prior to the courses.

Please find the course overview, here below:

Session 1:

- Brief introduction to the Assessment Centre
- Overall competences and marking rationale
- The case study in the chosen field
- Specific competences
- Main challenges and tips
- The most frequent mistakes

Session 2:

- Simulation of an abridged case study (generic character)
- Simulation
- Feedback and analysis
- Communication and presentations skills for the Assessment Centre
- Group exercise, main tips and things to avoid
- Oral presentation, main tips and things to avoid + Structured interview



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