



Union  
Syndicale  
Fédérale  
Consilium

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## Flexitime: what will change?

On 1 October the new Flexitime system will arrive at the Council, as a result of the [agreement](#) between the unions and the Secretary General during the second phase of the consultation procedure. What will change for us all?

The new rules will very soon be published in a staff note, but the most visible change will be the disappearance of the clocking machines. Otherwise, we will keep most of the Flexitime system, in particular the application that we access on our computers.

Everyone will still be able to input an individual timetable (IT) with the same possibilities and limitations as at present. If you stick to your IT you will no longer have to register your presence, i.e. no need to clock in or out or do anything else.

If you start or finish earlier or later than expected or take a shorter or longer lunch break than planned - either regularly or occasionally - you must input, for the day in question, your arrival and departure times and your lunch break if it deviates from the 'standard' 30-minute break. You can do so either by clicking on a new 'button' on your PC desktop (although you will have to wait until the PC has awoken from its usual night's sleep) or by directly inputting your arrival/departure hours.

Precision in drawing up individual timetables will therefore be even more important for staff members who do not wish to input entries: if they deviate from their planned timetable, they will have to tell their boss or their Flexi manager, but also regularise in the Flexiweb application.

The changes now made to the system do not in any way address the requests made by the unions on overtime, maximum working time, night and weekend work and the possibility of disconnection. In accordance with the [statement made by the Secretary-General](#), these points will be addressed in a consultation to begin at the latest in October.

*The Union Syndicale team is at your service:*



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